

Summer Retail Outlet - Information & Application  
Fredericton Region Museum  
Officers' Quarters, Historic Garrison District

**INFORMATION**

- ☛ Rentals are for the purpose of retail operations geared toward the tourism market and are meant to showcase Fredericton's rich heritage, culture and craft industry. Emphasis is on fine craft, handmade products or goods of a cultural significance.
- ☛ Rentals are for July 1 – August 31, 2013 inclusive.
- ☛ The retail space is rented as is. The retail space is for 2 small rooms that are roughly 8' 4" x 7' 7" (approximately 63 square feet) and 7' 11" x 7' 11" (approximately 60 square feet). The walls and ceiling are mostly brick and the flooring is cement or stone.
- ☛ The retail outlet may be shared and must be open 7 days a week and must be staffed during that time.
- ☛ The Fredericton Region Museum coordinates a variety of programming, and festivals / events occur in Officers' Square during the summer, which may attract visitors to the retail outlet.
- ☛ The FRM promotes the museum and programs through social media and on its website. Additional marketing on the retailers' part is encouraged.
- ☛ The rental rate is \$200 for the season with a payment schedule of \$100 due July 1 and \$100 due August 1. The rate does not include the cost of insurance.
- ☛ Running water is available in the museum staff room along with a sink, kettle and microwave.
- ☛ Washrooms are available on site.
- ☛ Parking is not provided.
- ☛ No smoking is allowed in the museum.
- ☛ A chair railing is installed for display. Chains, hooks, nails are the responsibility of the retailer.

For further information, contact the museum office. A site visit can be arranged.

Civic Address:  
571 Queen Street

Fredericton Region Museum Telephone:  
(506) 455-6041

Please fax the completed form to the museum office at (506) 458-8741 or deliver it to the Fredericton Region Museum office.



**Retail Outlet Rental Application**

<b>Applicant(s) Name</b>
<b>E-mail address:</b>
<b>Daytime Phone Number(s):</b>
<b>Proposed Name of Shop:</b>
<b>Please describe the retail operation proposed:</b>
<b>Please provide your background information (i.e.: start-up business or number of years in business, locations where you have sold or displayed products, etc.):</b>
<b>Please provide any additional information you feel may be of assistance and include with this application.</b>

**Covenants (Please Check)**

<input type="checkbox"/> All goods sold must be handmade locally.
<input type="checkbox"/> Tenants must maintain set hours of operation July 1 – August 31. Those hours will be daily 10am-5pm plus special events (i.e. Canada Day and Open House).
<input type="checkbox"/> Retailer is responsible for their own set up at the start of the season and cleanup at the end of the season and is not to use museum staff.
<input type="checkbox"/> Museum security protocols must be honoured.
<b>Signature</b>
<b>Date</b>

Applications must be received by May 1st  
PLEASE NOTE: A MEETING WILL BE ARRANGED TO VIEW THE  
MERCHANDISE INTENDED FOR SALE IN THE RETAIL OUTLET.